



Republic of the Philippines
Department of Education
Region 4-A CALABARZON
Province of Quezon
DIVISION OF TAYABAS CITY
Tayabas City



DIVISION MEMORANDUM

No. 301, s. 2018

TO : CHIEFS EDUCATION PROGRAM SUPERVISOR, CID & SGOD
: PUBLIC ELEMENTARY SCHOOL HEADS
: ALL OTHERS CONCERNED

FROM : CATHERINE P. TALAVERA, CESO VI
Schools Division Superintendent

SUBJECT : ISSUANCE OF SCHOOL FORM (SF) 9 STANDARD TEMPLATES

DATE : September 13, 2018

In line with DepEd Order No. 58, s. 2017 "Adoption of New School Forms" and DepEd Order No. 11, s. 2015 "Guidelines on the Preparation and Checking of School Forms", this office issues standard templates of School Form (SF) 9 for all grade levels effective School Year 2018-2019 for your common reference.

Content of this template is based from DepEd Order No. 8, s. 2015, thereby non-negotiable. However, permission is hereby granted to schools who wish to customize the heading of this template.

For immediate dissemination and compliance of all concerned.

SGOD-Planning and Research Unit/ Issuance of SF 9 Standard Templates
DM- 301 9/13/18



where excellence is a habit and allegiance for quality is a pledge.

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